

ACPL Website Booklist-Print a PDF

We know booklists are important to our patrons, so we want to give everyone ample time to work with us to retrieve and save your lists, prior to migration to the new online system.

Website

To retrieve a booklist from the website each list will have to be printed to pdf individually. If needed a staff member can assist with this process.

To save the PDF yourself use the following steps:

1. On the list page click on the "Print the full list" button.
2. On the print window click the Destination button and select "Save as PDF" from the drop-down.
3. Click the "Save" button at the bottom of the print window to save the pdf on your computer.
4. Use the PDF to rebuild your list in the new system after Oct. 31.

