

Windows 95-98

Make certain Dial-Up Network is installed

1. Click on **Start** and select **Settings**
2. Select **Control Panel**
3. Double click on **Add/Remove Programs**
4. Select **Windows Setup** tab at top of window
5. Select **Communications Components**
6. Click on **Details**
7. Click on box next to **Dial-Up Networking** to place check in box (if there is already a check, disregards steps 9-13 and go to next phase)
8. Click **OK**
9. Click **Apply**
10. Click **OK**
11. Close **Control Panel**
12. **Reboot** computer

Connect to the Network

1. Click on **Start** and select **Programs**
2. 95 users select **Accessories**, 98 users select **Communications**
3. Select **Dial-Up Networking**
4. Double click on **Make New Connection**
5. Type name for connection (i.e.ACPL)
6. Verify/Select modem
7. Click **Next**
8. Type phone number **489-7087** (no area code if local)
9. Click **Next**
10. Click **Finish**
11. Double click on new icon in **Dial-Up Networking** window
12. In **User Name** field, enter barcode number from library card (without spaces)
13. In **Password** field, enter barcode number from library card (without spaces)
14. Click on box next to **Save password** to place check in box
15. Click on **Connect** - you will see a box on your screen verifying you are connected to ACPL
16. Open your Web Browser and enter **www.acpl.lib.in.us** in the location box if you are using Netscape or the Address bar if you are using Internet Explorer

Windows 2000

1. Click on **Start, Settings, Network and Dial-Up Connection**.
2. Click on **Make New Connection** icon.
3. At " **Welcome to the Network Connection Wizard**" screen click **Next**.
4. Select " **Dial-up to the Internet**"; click **Next**.
5. Select " **I want to set up my Internet connection manually**", click **Next**.
6. Select " **I connect through a phone line and modem**", click **Next**.
7. Enter **260** in the area code field. Enter **489-7087** in the telephone number field, then click the **Advance button**.
8. Under connection type, select " **PPP**" (Point to Point Protocol). Under **Logon Procedure**, check **None**. Click the **Address tab**.
9. Under IP addresses, check **Internet service provider automatically provides one**.
10. Enter your Username/Password (which will be, in both instances, your library card number without spaces).
11. Click **Next**; name your connection(example: ACPL).
12. Under " **Do you want to set up an Internet account now?**" select **NO**. Click **Next**, then click **Finish**.

Windows XP

1. Click on **Start** and select **ALL Programs**.
2. Select **Accessories**, then **Communications**.
3. Select **New Connection Wizard**. Click **Next**.
4. Select **Connect to Internet**. Click **Next**.
5. Select **Setup Connection Manually**. Click **Next**.
6. Select **Connect Using a Dial-Up Modem**.
7. Type name for connection (i.e ACPL). Click **Next**.
8. Type phone number **(260) 489-7087** (no area code if local)
9. For account information, enter library barcode number (no spaces) for **User Name, Password, and Confirm Password**. Leave all the boxes on this screen checked. Click **Next**.
10. Check box to **Add Shortcut to the Desktop**.
11. Click **Finish**.
12. Double click new icon, then click **Connect**.
13. Open web browser (Netscape, Internet Explorer, etc.) and enter **www.acpl.lib.in.us** at the location or address box.

Windows Vista

1. Click on **Start** and select **Connect To**.
2. Click on **Set Up a Connection or Network**.
3. Click on **Set Up a Dial-Up Connection**. Click **Next**.
4. Type phone number **489-7087** for the Dial up Phone Number Field.
5. Enter library barcode number (no spaces) for **User Name, Password, and Confirm Password**.
6. Check box next to **Remember this password**.
7. Type name for connection (i.e. ACPL).
8. Check box next to **Allow other people to use this connection**.
9. You will get a window stating that windows need your permission to continue, click **ok**.
10. Click **Connect**.
11. When you are connected click **Browse the internet now**. If you're not able to connect click on **Set up the connection anyway**. Click **Close**.
12. When the set network location window opens choose a location (i.e. HOME).
13. Click **close**. You are now able to browse the internet.

Windows 7

1. Click on the Start button
2. From Right side of panel click on Control Panel
3. Choose Network and Internet or Network and Sharing Center
4. Select Set up a new connection or network
5. From new window select Set up a dial-up connection
6. Click on the Next Button
7. If you get the message windows could not detect a dial-up modem Click on Set up a connection anyway
8. **Dial-up phone number** Type **(260) 489-7087** (no area code if local)
9. **User Name, And Password.** enter library barcode number (no spaces)
10. Put a check mark in the box for remember this password and allow other people to use this connection.
11. **Connection name** Type name for connection (i.e ACPL Catalog)
12. Click on either the create button or the connect button
13. To connect after initial setup click on the Network Icon on the Right side of the task bar and then select the connection name you entered in step 11.

MAC 1

MAC OS 8-9 platforms: iMAC computers, G3 & G4 towers

1. Open the **Apple Menu** by clicking on the colorful apple in the upper-left corner of the monitor.
2. Select **Control Panel**.
3. Double click **Remote Access**.
4. Click on Registered User. Enter the following data in the fields displayed:
 - o **Username:** (library card number without spaces)
 - o **Password:** Same as USERNAME
 - o **Save Password:** Place a check in the **SAVE PASSWORD** dialog box.
 - o **Number:** **489 -7087**
5. Click **Options** button at the bottom of the **Remote Access Window**
6. In the **Options** window, select the **Protocol** tab and make sure that the middle 2 (of the 4 variable) checkboxes are checked. The top checkbox is optional; we recommend leaving it unchecked.
7. Make sure that the drop-down menu next to **Use Protocol** is set to "**PPP**".
8. Close the window; save if prompted. You'll be back on the **Remote Access** window.
9. Click the **Remote Access** menu at the top of the screen, to the right of the **Apple Menu**.
10. Within the **Remote Access** menu, select **Modem** and make sure that the correct internal modem type is selected (iMAC or G3 internal, etc.).
11. Close the menu; save if prompted.
12. Click to open the **Remote Access** pull-down menu again.
13. Select **TCP/IP...** Make sure the following fields are set as shown below:
 - o **Connect Via:** PPP
 - o **Configure:** Using PPP server
 - o **Name Server address:**
 - Enter the Primary DNS 199.8.210.14
 - After the first line, press the Enter key
 - Then type in the Secondary BLANK
 - o **Search Domains:** BLANK
14. Close the **TCP/IP** window and **Save** changes.
15. Close the **Remote Access** window and **Save** changes.

From now on, whenever you want to either connect (or disconnect) to the library, go to the **Remote Access Control Panel**, then click on **Connect**. The status dialog box at the bottom of the Remote Access dialog box will change when you connect to show the sending and receiving rates. Once you've connected, launch your browser with www.acpl.lib.in.us

MAC 2 making an Internet Connection using Mac OS X MAC OS.x Internet Connection Setup Using Modem

1. From the **Apple** menu select **System Preferences**.
2. Select the **Network** icon.
3. In the **Location** field, select **Automatic**.
4. In the **Show** field, select **Modem**.
5. Select the **TCP/IP** tab.

TCP/IP Tab:

6. From the **Configure** field, select **Using PPP Server**.
7. Leave all others blank.
8. Select the **PPP** tab.

PPP Tab:

9. In the **Service Provider** field, type **Library**.
10. In the **Account Name** field type your **Library Card Number**
11. In the **Password** field type your **Library Card Number**
12. In the Telephone Number field, type **489-7087**
13. Leave all others blank.
14. Click on the **PPP Options** button.

PPP Options Button:

15. Under **essions Options**, put check marks on all options.
16. Under **Advance Options**
 - o check **Send PPP echo packets**
 - o check **Use TCP/IP header compression**
 - o check **Connect using a terminal window** (command line)
 - o **UNCHECK** "Use verbose logging"
 - o Click **OK** button

How to establish an Internet Connection to the Library

- From the **Go** menu, select **Applications**.
- Select **Internet Connect**.
- Click on the **Connect** button, a **Terminal** window will appear.
- From the **Username prompt**, type in your username (login id)
- From the **Password prompt**, type in your password and hit **Enter**.
- From the **.ts>** prompt, type in **ppp** (all lower case) and hit **Enter**.